

OFFICIAL MINUTES
 REGULAR MEETING
 BOARD OF EDUCATIONAL
 SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, August 16, 2022, at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. The meeting notice was published in the Star-Herald on Saturday, August 13, 2022.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Steve Diemoz, Don Egging, Tim Horn, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Caroline Winchester, Dr. Laura Barrett - Administrator, Jodi Walker - Business Manager, and Desira Martin - Treasurer. Guests: Krystie Hohnstein, Jacey Marietta, Casper Ningen, and Miles Winchester. Absent: Patricia Jones.

Moved by Marsh, seconded by Coon that absent Board member Jones be excused. Aye: Diemoz, Egging, Horn, Knapper, Marx, Millette, Richards, Sinner, Winchester. Nay: none. Absent: Jones. Motion passed.

Moved by Egging, seconded by Winchester, that the agenda be approved as listed. Aye: Diemoz, Horn, Knapper, Marsh, Marx, Millette, Richards, Sinner, Coon. Nay: none. Absent: Jones. Motion passed.

Moved by Richards, seconded by Horn, that consent action items be approved as listed (Minutes of June regular meeting, Treasurer's Report for June and July, Fund Balance Report for June and July, Budget Summary for June, July, and August, claims for July and August, staff hires and resignations, and amended Meridian Student Handbook). Aye: Egging, Knapper, Marsh, Marx, Millette, Sinner, Winchester, Coon, Diemoz. Nay: none. Absent: Jones. Motion passed.

The following General Fund claims were approved for payment:

July 19, 2022	
Salaries, Benefits	\$885,249.85
Prof. & Tech. Services; Mileage	\$201,414.94
Leases, Utilities & Maintenance	\$21,998.15
Copies, Postage, Telephone & Travel	\$59,495.35
Supplies, Materials, Software & other Util.	\$151,208.87
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$0.00
Transfer for Investments	\$275,000.00
Dues, Fees & Ind. Costs	\$12,217.06
Total	\$1,606,584.22

August 16, 2022	
Salaries, Benefits	\$912,196.76
Prof. & Tech. Services; Mileage	\$80,124.29
Leases, Utilities & Maintenance	\$37,888.79
Copies, Postage, Telephone & Travel	\$20,869.77
Supplies, Materials, Software & other Util.	\$222,641.74
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$63,928.02
Transfer for Investments	0.00
Dues, Fees & Ind. Costs	\$15,166.87
Total	\$1,352,816.24

Calendar items were noted.

No public forum.

Reports:

Board Members Marx and Winchester, along with Administrator Laura Barrett attended the NASB School Leaders & Law Conference held June 22-23. A summary of the sessions attended was given.

Head Start Director's Report for June and July - No discussion. Krystie Hohnstein, Director of Head Start Program informed the Board that the Teacher Qualification Waiver that was submitted has been approved by NDE.

Administrator's Report Highlights:

- NDE has approved the revised Certified Staff Evaluation procedure and instruments for Staff Developer/Consultant, Teacher, and Direct Service Provider.
- The Finance Committee will preview the 2022-2023 budget on September 6th.
- Administration wing reception area construction project will take place during the Christmas break.
- The Nebraska Board of Education voted to approve our Early Childhood Program for the period of July 2022-June 30, 2023.

Board Member Comments: President Sinner commended our Title IC program on the Middle School Camp that was held at Fort Robinson for approximately 26 students this Summer.

Business:

Moved by Winchester, seconded by Marx, that the Board approve the Enrollment Reduction request to reduce Early Head Start by 12 slots, ending the Home-Based program, and adding another Center-Based option with eight enrollment slots for children birth to three years. Aye: Horn, Knapper, Marsh, Millette, Richards, Sinner, Coon, Diemoz, Egging. Nay: none. Absent: Jones. Motion passed.

Moved by Knapper, seconded by Egging, that the Board approve the submission of the 2021-2022 Fiscal Year Operating Funds Carryover application and Budget Revision for the purchase of a vehicle in the 2022-2023 Fiscal Year. Aye: Marsh, Marx, Millette, Richards, Sinner, Winchester, Coon, Diemoz, Horn. Nay: none. Absent: Jones. Motion passed.

Moved by Richards, seconded by Diemoz, that the Board approve the revised Head Start Nutrition Written Plans and the Health Written Plans. Aye: Knapper, Marsh, Marx, Millette,

Sinner, Winchester, Coon, Egging, Horn . Nay: none. Absent: Jones. Motion passed.

Moved by Coon, seconded by Marsh, that the Board approve a temporary amendment of Head Start By-laws to adjust the quorum requirement from six to four for Policy Council approvals through September 2022. Aye: Marx, Millette, Richards, Sinner, Winchester, Diemoz, Egging, Horn, Knapper. Nay: none. Absent: Jones. Motion passed.

Moved by Marx, seconded by Millette, that the Board approve the contract with Adventure Turf, LLC in the amount of \$59,880 for the application of safety surfaces at the Bridgeport, CDC, and ELC Head Start locations. Aye: Richards, Sinner, Winchester, Coon, Diemoz, Egging, Horn, Knapper, Marsh. Nay: none. Absent: Jones. Motion passed.

The November 15th Board meeting date will be changed to November 8th.

Moved by Richards, seconded by Knapper, that the Board approve the Resolution to Increase Restricted Funds Authority by an Additional 1%. Aye: Millette, Sinner, Winchester, Coon, Diemoz, Egging, Horn, Marsh, Marx. Nay: none. Absent: Jones. Motion passed.

Moved by Richards, seconded by Millette, that the Board not amend the current 403(b) plan. Aye: Sinner, Winchester, Coon, Diemoz, Egging, Horn, Knapper, Marsh, Marx. Nay: none. Absent: Jones. Motion passed.

Moved by Egging, seconded by Marx, that the Board approve ESU 13's Strategic Plan for 2022-2026. Aye: Sinner, Winchester, Coon, Diemoz, Horn, Knapper, Marsh, Millette, Richards. Nay: none. Absent: Jones. Motion passed.

Moved by Horn, seconded by Diemoz, that the above listed minutes be approved as read. Aye: Winchester, Coon, Egging, Knapper, Marsh, Marx, Millette, Richards, Sinner. Nay: none. Absent: Jones. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, September 20, 2022 immediately following the Budget Hearing and Tax Request Hearing at ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.